



**Pan-Asia Endoscopic Ear Surgery Forum**  
12 - 13 November 2017, Prince of Wales Hospital, Hong Kong

Please tick presentation preference  Oral  E-Poster

**Abstract Submission Form**

**Presenting Author**

Surname \_\_\_\_\_ Given Name \_\_\_\_\_

Position \_\_\_\_\_

Institution \_\_\_\_\_

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Title \_\_\_\_\_

(IN UPPER CASE) \_\_\_\_\_

**Guidelines on Submission of Abstracts**

1. We invite submission of abstracts on topics pertaining to your researches and experience on endoscopic ear surgery.
2. The abstract body should not exceed 250 words.
3. TITLE should be typed in CAPITALS. Do not underline the title.
4. AUTHORS' NAMES should be typed in CAPITALS and followed by the name and full address of the institution where the scientific work was undertaken. The name of the presenting author should be underlined.
5. The content of the abstract should start without an indent and should include:
  - A sentence stating the aim of the study
  - A brief statement of the methods used
  - A summary of the results
  - A statement of conclusions
  - Tables and figures may be included
6. Email the completed abstract form with abstract in Microsoft Word format to [hktees@ent.cuhk.edu.hk](mailto:hktees@ent.cuhk.edu.hk) on or before 20 October 2017.
7. Notification of acceptance and format of presentation will be announced by 31 October 2017 after the abstract is accepted.
8. The language of conference is English.
9. Your abstract will appear in print as submitted. Please ensure you check your data carefully before submitting as changes or additions will not be accepted after the Call for Abstracts closes.

**Abstract**

<p>Title: (Bold &amp; In Capitals)</p> <p>Authors: (In Capitals, please underline presenter)</p> <p>Institution:</p> <p>City, Country:</p> <p>Abstract: (No indent for paragraphs. Less than 250 words)</p>	
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**Secretariat**

Department of Otorhinolaryngology, Head and Neck Surgery, The Chinese University of Hong Kong  
6/F, Lui Che Woo Clinical Sciences Building, Prince of Wales Hospital, Shatin, Hong Kong  
Tel: (852) 3505 1277 Fax: (852) 2145 8876 Email : [hktees@ent.cuhk.edu.hk](mailto:hktees@ent.cuhk.edu.hk)  
Website: <http://www.ent.cuhk.edu.hk/hktees/>